

MINUTES

PERSONNEL COMMITTEE

Held: Wednesday, January 5th, 2022, at 8:30 a.m.

Location: via Zoom

ATTENDANCE:

Present:

John McKenty, Judy Brown and Delores McAdam

Absent:

None

Guests:

None

Recording Secretary:

Kari Clarke

1. First Meeting in 2022:

a) Call to Order

The meeting was called to order by the Chair, John McKenty at 8:32 AM on Wednesday, January 5th, 2022, via Zoom, with 3 Committee members in attendance. Kari Clarke acted as Recording Secretary.

Motion

b) Disclosure of Pecuniary Interest and General Nature Thereof

There being none, the Chair moved on to the next order of business.

c) Approval of Last Minutes

Moved by Delores MacAdam that the Personnel Committee minutes of November 17, 2021, be approved. - *CARRIED - UNANIMOUS*

2. Disclosure of Additional Items

- a. Establishing timelines
- b. Parking in the downtown

3. Closed Session:

There being none the committee moved to the next order of business.

4. Open Session:

5. Matters Arising from Closed Session:

There being none, the Chair moved on to the next order of business.

6. Unfinished Business:

7. New Business

a. Banked Hours

- Two days of vacation are remaining

b. Contract or Permanent position for BIA Coordinator in 2023

- How will recommendations be made?
- Both options will be researched
- Delores will bring the options back to the Board for discussion in late summer

c. 2022 Overview – divided by quarters

- This will allow the Board and committees to plan ahead for upcoming events and to evaluate results throughout the year

d. Fire and Frost – Feb. 18 & 19

- Town of Perth is working on several events
- Will determine how businesses want to get involved under current restrictions.
- March 26th – Stewart Park Festival Concert
 - We could promote dinner and tickets to the concert

e. Summary of Overtime hours

- Two days

f. Mastermind – January 19th at 7 p.m.

- Must be on zoom with current protocols
- Post link on forum page, John will mention in his Friday post

g. Member's list

- Needs to be updated with new business and closed business information

h. Diner's Club

- This idea is worth researching

i. Christmas Event Survey

- Will follow up with Promotions

8. Additional Items to be discussed

a. Establishing timelines

- Ask Directors to allow time for staff to fulfil requests

b. Parking in the downtown

Request for extending the waiving of parking fees in the downtown to support the BIA businesses

MOVED BY Judy Brown

BE IT RESOLVED THAT THE PROMOTIONS COMMITTEE RECOMMENDS TO THE BIA BOARD, THAT A MOTION IS SENT TO COUNCIL ASKING THEM TO WAIVE PARKING AND OTHER DOWNTOWN BUSINESS FEES, IN LIGHT OF THE ONGOING CHALLENGES FOR OUR SMALL BUSINESSES DOWNTOWN, DUE TO THE CONTINUING PANDEMIC.

CARRIED *UNANIMOUS*

Note: Delores MacAdam left the meeting at 9:48 a.m.

9. Next Meeting: February 2nd, 2022, via Zoom.

10. Adjournment:

Moved by Judy Brown that the meeting be adjourned at 10:15 AM

CARRIED – *UNANIMOUS*

John McKenty, Chair

Kari Clarke, Recording Secretary