

# **MINUTES**

## **PERSONNEL COMMITTEE**

Held: Wednesday, February 2nd, 2022, at 8:30 a.m.

Location: via Zoom

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### **ATTENDANCE:**

#### **Present:**

John McKenty, Judy Brown and Delores McAdam

#### **Absent:**

None

#### **Guests:**

None

#### **Recording Secretary:**

Kari Clarke

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### **1. Second Meeting in 2022:**

#### **a) Call to Order**

The meeting was called to order by the Chair, John McKenty at 8:35 AM on Wednesday, February 2nd, 2022, via Zoom, with 3 Committee members in attendance. Kari Clarke acted as Recording Secretary.  
Motion

#### **b) Disclosure of Pecuniary Interest and General Nature Thereof**

There being none, the Chair moved on to the next order of business.

#### **c) Approval of Last Minutes**

Moved by Delores MacAdam that the Personnel Committee minutes of January 5th, 2022, be approved. - *CARRIED - UNANIMOUS*

### **2. Disclosure of Additional Items**

1. Parking
2. Personal update

### **3. Closed Session:**

There being none the committee moved to the next order of business.

### **4. Open Session:**

### **5. Matters Arising from Closed Session:**

There being none, the Chair moved on to the next order of business.

**6. Unfinished Business:**

**7. New Business**

**1. Banked Hours**

- Kari accumulated 7.5 hours in January and used 5.5 hours.

**2. Office Hours – attached email from Town**

**MOTION BIAP 2022-2.1**

**MOVED BY** Judy Brown

**BE IT RESOLVED THAT THE PROMOTIONS COMMITTEE RECOMMENDS TO THE BIA BOARD, THAT KARI CONTINUES TO WORK FROM HOME UNTIL THE WEEK OF FEBRUARY 21<sup>ST</sup> AND THEN RETURNS TO THE OFFICE ON TUESDAY, WEDNESDAY AND THURSDAYS AND WORKS FROM HOME ON MONDAY AND FRIDAY. CARRIED *UNANIMOUS***

**3. Mastermind**

- Very productive meeting
- Great summary by Joan, who categorized suggestions
- Committee will review the suggestions relevant to their committees
- We will post and share events before they occur
- Members on Foster would like to see their street closed for major events.
- Kari to review with Perth Tourism
  - Perth tents at area events
  - Reaching out to bus tours
  - Weekend package with hotels and Studio Theatre
- Kari to arrange meeting with Delores, Shannon, Kathryn and Kari to discuss tourism and SPF

**8. Additional Items to be Discussed**

**1. Parking**

- BIA has requested the financial records for parking revenue and expenses

**2. Personal Update**

- Kari has a family responsibility and requests some flexibility for the next 5 weeks

9. **Next Meeting:** March 2nd, 2022, in Council Chambers

10. **Adjournment:**

Moved by Delores MacAdam that the meeting be adjourned at 9:56 AM

**CARRIED – UNANIMOUS**

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**John McKenty, Chair**

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**Kari Clarke, Recording Secretary**